

**Library Board of Trustees Meeting
August 19, 2020**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, August 19, 2020. Members present were Bob Leonard, Jean McKay, Harv Sprafka, Pat Wilson, and Scott Ziller. Absent: Lindsey Carlson and Mary Lane. Guest: Hannah Vander Veer, director at the Chamber.

The meeting was called to order by Pat Wilson. Jean McKay moved, Harv Sprafka seconded to approve the minutes of the July 15, 2020 meeting as mailed. Motion passed unanimously.

Under Correspondence, Roslin reported that the library recently renewed its accreditation at Tier 3 until June 30, 2023. Michael Scott, State Librarian, sent a congratulatory letter and a certificate. The Marion County Community Foundation sent a report on the library's endowment. The ending balance as of June 30, 2020 is \$54,478.75.

At this point, Hannah was invited to give the Chamber report. The pandemic has resulted in a loss of income for the Chamber this year. Bob Leonard moved, seconded by Jean McKay to waive the rent for the Chamber through the rest of the year. Motion passed.

Roslin gave the librarian's report for July 2020. Average number of visits is 75 people each day. The library is at reduced hours but will be open until 8 p.m. on Tuesday (added to Thursday night) when school resumes. The board would like to resume Saturday hours beginning in October.

3,509 printed materials were checked out, with 797 non-print. Most programs are on-line during the pandemic and will remain so until the end of the year out of caution. The library is offering a series of 4 classes on voter education starting on Sept. 16. Story time will be on-line for now, but there will be grab-n-go activity kits for parents and kids.

The Association for Small and Rural Libraries conference will be virtual and five staff members are interested in attending at a reduced group rate. The ILA conference is also on-line in October. The county-wide trustee training with the State Library consultant will be on Sept. 3 as a combination of in-person and on-line session. Trustee training is one standard of many for accreditation status.

The State Library is starting a new service called Bold360 Chat for which Roslin will sign the library. The mobile hotspots started circulating this week in time for school.

Under the Media Strategy Plan, Roslin will publish the September calendar as well as promote upcoming programs.

Harv Sprafka moved, Scott Ziller seconded that the financial report for July be approved. Motion was unanimous. Jean McKay moved, Harv Sprafka seconded the city trust report for July be accepted. Motion was unanimous. Harv Sprafka moved, Scott Ziller seconded the approval for payment of bills for August. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin said that the library consultant, Maryann Mori, had presented a webinar on Friends and Foundations and may be able to answer additional questions that the Board may have.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, September 16, 2020 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary